



September 15, 2014 Board of Directors Meeting Agenda

1. Open Meeting

- 1.1 Call to Order (President Wolf)
- 1.2 Pledge to the Flag

2. Approval of Minutes

Approval of the September 2, 2014 Regular Board Meeting Minutes, the September 2, 2014 Building and Property Meeting Minutes and the September 2, 2014, Committee of the Whole Meeting Minutes.

3. Student/Staff Recognition and Board Reports - Daulton Hershey

4. Treasurer Reports

4.1 Treasurer's Fund Report

General Fund	\$ 17,271,079.58
Capital Projects	\$ 5,215,232.69
Cafeteria Fund	\$ 389,677.98
Student Activities	\$ 201,550.60
Total	\$ 23,077,540.85

4.2 Payment of Bills

General Fund	\$ 72,099.01
Capital Projects	\$ 165,905.05
Cafeteria Fund	\$ -
Student Activities	\$ 7,362.59
Total	\$ 245,366.65

5. Reading of Correspondence

Mr. Richard W. Fry, Superintendent of Schools, received correspondence from Ms. Susan McCrone, Division Chief, Pennsylvania Department of Education regarding approval of the 2014-2015 Consolidated Federal Grant Agreement. The correspondence is included with the agenda.

6. Recognition of Visitors

7. Public Comment Period

8. Structured Public Comment Period

9. Old Business

10. New Business

11. New Personnel Items – Action Items

11.1 Per Diem Substitute Teacher

Amanda Wain - Elementary Education

The administration recommends that the Board of School Directors approve the addition listed to the 2014-2015 per diem substitute teacher list as presented.

11.2 Coaching Appointments

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individuals listed as coaches for the 2014-2015 school year.

Tim Scott	Junior High Basketball Coach
Amberlea Reed	High School Assistant Cheerleading Coach
Dayna Gipe	High School Assistant Cheerleading Coach
Mackenzie Morris	Junior High Cheerleading Coach

The administration recommends that the Board of School Directors approve the appointment of the above listed coaches as presented.

New Business Personnel – Action Items

11.3 Custodial Substitute Recommendation - D. Radabaugh

The administration would like to recommend the individual listed as a substitute custodian for the 2014-2015 school year.

Debra Radabaugh

The administration recommends the Board of School Directors approve the above listed individual as a substitute custodian for the 2014-2015 school year.

11.4 Resignation Assistant High School Swim Coach - William Gillet

Mr. William Gillet has submitted his letter as Assistant High School Swim Coach, effective immediately.

The administration recommends that the Board of School Directors accept Mr. Gillet's resignation as Assistant High School Swim Coach, effective immediately.

11.5 Resignation - Doug Lowery

Mr. Doug Lowery is resigning from the position as middle school basketball coach, effective immediately.

The administration recommends that the Board of School Directors accept Mr. Lowery's resignation as middle school basketball coach, effective immediately.

11.6 Long-Term Substitute Teacher - Charles Hickes

Education:

Shippensburg University - Elementary Education (Bachelor's Degree)

Bowie State - Guidance (Master's Degree)

University of Maryland University College - (Mathematics 7-9 Education)

Experience:

Big Spring School District - Long-Term Substitute Teacher

Prince Georges County Public Schools, Maryland (Math Teacher)

OakCrest Elementary School, Maryland (Sixth Grade Teacher)

The administration recommends that the Board of School Directors appoint Mr. Charles Hickes to serve as a Long-Term Substitute High School Emotional Support Teacher, replacing Mrs. Heather Best who will be on child-rearing leave of absence from approximately September 29, 2014 through approximately December 22, 2014. Mr. Hickes' compensation for this position should be established at Master's Degree, plus 30, Step 16, \$67,581.00, plus a \$400.00 special education stipend, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

New Business Personnel – Action Items

11.7 Long-Term Substitute High School Agriculture Teacher – Ashley Robinson

Education:

Millersville University – Art Education (Bachelor's Degree)

Experience:

Big Spring School District – Long-Term Substitute

Leola Elementary School – Student Teacher

Martin Meylin Middle School – Student Teacher

The administration recommends that the Board of School Directors appoint Ms. Ashley Robinson to serve as a Long-Term Substitute High School Agriculture Teacher, replacing Mrs. SaraBeth Fulton who is on child-rearing leave, retroactive to September 10, 2014 through approximately November 13, 2014. Ms. Robinson's compensation for this position should be established at Bachelor's Degree Step 1, \$43,648.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

11.8 2014-2015 Lifeguard

Madisyn Palmer

The administration recommends that the Board of School Directors approve the individual listed to serve as a lifeguard during the 2014-2015 school year, pending receipt of all required paperwork.

11.9 Child-Rearing Leave of Absence - Jennifer Roberts

Mrs. Jennifer Roberts, Part-Time Elementary Reading Teacher is requesting child-rearing leave of absence from approximately Monday, November 10, 2014 through the end of the 2014-2015 school year. According to Section 3.07 of the current contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

The administration recommends that the Board of School Directors approve Mrs. Roberts' requested child-rearing leave via section 3.07 of the current Collective Bargaining Agreement from approximately Monday, November 10, 2014 through the end of the 2014-2015 school year.

New Business Personnel – Action Items

11.10 2014-2015 Approval of Additional School Police

The administration recommends that the Board of School Directors approve the additional 2014-2015 school police as presented. In turn, the administration will take the necessary steps to ensure that Big Spring's 2014-2015 additional school police officers' are approved by Cumberland County Court.

11.11 Approval of 2014-2015 Additional Bus/Van Drivers

The administration recommends that the Board of School Directors acknowledge the bus/van driver's and an evaluator listed for the 2014-2015 school year, pending all required paperwork.

Curtis Lane - Driver
Darlene Warehime - Driver
Stephanie Nereccio - Evaluator

12. Business Items – Other Actions

12.1 Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract and Act 93 Agreement.

Sarah Roller	\$2,622.00
Kevin Roberts	\$2,400.00
Brandie Shatto	<u>\$1,650.00</u>
Total	\$6,672.00

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association, the Act 93 Agreement and the Big Spring School District.

12.2 Facilities Utilization Request

Mr. Mike Piper, representative of DAWGS Baseball is requesting permission to use the old high school baseball field for a game on Sunday, September 21, 2014 at 1:00 p.m. Because the utilization date is on Sunday, Board action is necessary.

The administration recommends that the Board of School Directors approve the DAWGS Baseball request to utilize the old baseball field for a game on Sunday, September 21, 2014 at 1:00 p.m.

Business Items – Other Action

12.3 Adoption of Proposed Planned Course

Listed is a completed planned course for board approval.

Eighth Grade Family and Consumer Science

The administration recommends the Board of School Directors approve the proposed course as presented.

12.4 Chapter IV Requirements

As per the revised Chapter 4 regulations, the administration recommends that the Board of School Directors approve the proposed graduation requirements to include the current graduation requirements in place with the inclusion of a proficient or advanced score on the Keystone Exams in Algebra I, Biology, and Literature or proficiency as required by the Project Based Assessment starting with the Class of 2017 and each class thereafter.

12.5 Approval of the Proposed 2014-2015 Medical Standing Orders

The District's medical standing orders have been reviewed by the administration and Mrs. Carol Madden, head nurse, and Dr. Darryl Guistwite, school physician, has approved the 2014-2015 school term's medical standing orders.

A copy of the signed 2014-2015 medical standing orders is included with the agenda.

The administration recommends that the Board of School Directors approve the medical standing orders for the 2014-2015 school term as presented.

12.6 Tuition Exemption Student

The current Collective Bargaining Agreement provides non-resident teachers the opportunity to choose to send their children to the Big Spring School District free of tuition. Based on Article 9.08 Non-Resident Student Tuition, the administration recommends granting tuition exemption to the following student for the 2014-2015 school year.

Hayley Fortney

Business Items – Other Action

12.7 Tuition Exemption for a Non-Resident Student

Ms. Jennifer Choate, parent of Henry Coate, Grade 12, Big Spring High School senior, is requesting for her son to complete his senior year at Big Spring High School as per the conditions outlined in Board Policy 202.3: "Non-resident students in the senior class may be given special consideration to continue their education in the district at the discretion of the Superintendent of Schools provided they have been enrolled in the Big Spring School District a minimum of two (2) full years immediately preceding their senior year." The parents are required to provide the necessary transportation.

Henry Choate Grade 12

The administration recommends that the Board of School Directors approve Ms. Choate's request for a tuition exemption for the 2014-2015 school year, as per the conditions outlined in Board Policy 202.3.

12.8 Approval of the Proposed 2014-2015 FFA Program of Activities

The officers of the Big Spring FFA are requesting Board approval of the proposed 2014-2015 FFA Program of Activities. Board approval of the Program of Activities is a requirement in preparation for the State and National Chapter Awards. Included in the Program of Activities is a listing of current officers and information regarding the organization's standing committees.

A copy of the proposed 2014-2015 FFA Program of Activities has been included with the agenda.

The administration recommends that the Board of School Directors approve the 2014-2015 Program of Activities for the Big Spring FFA as presented.

12.9 Approval of Construction Payment Applications

The District received the following payment applications for ongoing projects. This payment completes the MS Tunnel Remediation project. The Oak Flat and Paving project still have considerable amounts outstanding.

Project	Contractor	This Payment	Balance
Oak Flat PC	Honeywell	\$ 0.00	\$260,340.00
DAO/MS Pav	Valley Quarries, Inc.	\$ 0.00	\$137,887.55
MS Tunner	Sheet Metal Specialists	\$ 14,839.00	\$ 0.00

The administration recommends the Board of School Directors approve payment from the capital project fund of \$14,839 to Sheet Metal Specialists, LLC.

Business Items – Other Action

12.10 Approval of Fund Custodian

With the departure of Mike Statler, F&M requires the Board approve access to Big Spring SD accounts in the bank.

The administration recommends the Board of School Directors authorize Ms. Vonda Kelso, Accounting Controller, to have ACH transfer, wire transfer, and account viewing capability for all Big Spring School District bank accounts at F&M Trust.

12.11 Approval of 2014-2015 Post Grad Fundraisers

The Post-Graduation Party Committee is requesting permission from the Board of School Directors to conduct the numerous fundraisers listed below during the 2014-2015 school year.

Oct. 2014

Bulldog Sweatshirts & Buyouts

Sandwich Sale

Meadow Brooke Gourds** During all Home football games and possibly basketball games - Bulldog Small Towels and Bags

Chicken BBQ

Nov. 2014

Family Night Dinner out " Red Robin"

Dessert Night at Sweet Frog or Meadows Custard

Dec. 2014

Bulldog Cushions, etc.

Sandwich Sale

Jan. 2015

Longaberger baskets (profits to be used for basket bingo)

Family Night "Hoss'/Restaurant Night

Sandwich Sale

Feb. 2015

Super Bowl - Bologna and Cheese

March 2015

Valentine Whoopie Pie and Goodies

Meadow Brooke Gourds

Easter Pie Sale

April 2015

Thirty - One(profits used to Bingo)

Baskets/Thirty-One/Pottery

Little Caesar's Pizza

Sandwich Sale

The administration recommends that the Board of School Directors authorize the Post-Graduation Party Committee to conduct the fundraisers listed during the 2014-2015 school year.

13. New Business - Information Item

13.1 Updated Year-to-Date Summaries/Taxes and General Fund

The Business Office prepared updated year-to-date summaries for taxes and general fund that is included with the agenda.

13.2 Honeywell Controls and EBI Services Contract

Mr. Tony Brum from Honeywell will be at the next B&P meeting to field any questions on the Honeywell Services contract (attached), which will be on the agenda for approval that night.

14. Discussion Item

14.1 2014-2015 PSBA Candidates

Pennsylvania School Boards Association (PSBA) has changed the voting process regarding PSBA candidates. The administration would like to discuss the voting process for the 2014-2015 PSBA candidates.

15. Future Board Agenda Items

16. Board Reports

16.1 District Improvement Committee - Mr. Norris/Mr. McCrea

16.2 Athletic Committee - Mr. Swanson

16.3 Vocational-Technical School - Mr. Wolf/Mr. Piper

16.4 Buildings and Property Committee - Mr. Barrick

16.5 Finance Committee - Mr. Gutshall, Mr. Piper, Mr. Swanson and Mr. Blasco
Draft figures for the audit EOY fund balance attached.

16.6 South Central Trust

1. Presentation from meeting of South Central Trust on 14-09-09 at CAIU.
2. SCT Financials from 13-14 audit work.

16.7 Capital Area Intermediate Unit

16.8 Tax Collection Committee

17. Meeting Closing

17.1 Business from the Floor

17.2 Public Comment Regarding Future Board Agenda Items

17.3 Adjournment

Meeting adjourned at _____PM, **September 15, 2014.**

Next scheduled meeting is: **October 6, 2014**